

Position Description

Position title:	Digital Health Program Lead
Department:	Service and System Integration
Reports to:	Senior Manager Ballarat Goldfields
Direct reports:	Nil
Hours per week:	22.8 (0.6 FTE)
Duration	As per contract

Western Victoria Primary Health Network

Western Victoria Primary Health Network (PHN) is responsible for increasing the efficiency, effectiveness and coordination of health services for patients, particularly those at risk of poor health outcomes.

Working together with community and health industry partners, Western Victoria PHN is committed to strengthening the primary healthcare system, based on local needs. Our four regional centres in Ballarat, Geelong, Horsham and Warrnambool, drive local engagement and ensure strong rural and regional connections, through the development of local community and clinical councils.

Vision

Quality and accessible primary health care for Western Victoria

Values

Respect: listen, value and respond

Connect: engage, collaborate and empower

Lead: question, innovate and pioneer

Position purpose

The purpose of the Digital Health Program Lead is to lead the development, delivery and review of a broad range of existing and new digital health initiatives that aim to advance the connectivity and integration between the various part of the healthcare service system.

Key accountabilities

Reporting to the Senior Manager Ballarat Goldfields, this role is accountable for;

- Developing a contemporary digital health strategy and approach for Western Victoria PHN, in consultation with key national and Western Victoria PHN stakeholders, to support advancement of a digitally enabled health system to improve patient care and self-management.
- Leading engagement and driving the development of strategies and programs with Practice Facilitation team to improve the uptake of digital health/integration initiatives for health care providers and consumers across the Western Victoria health sector. The position will act as a subject matter expert for Practice Facilitation team and wider WVPHN team in digital health initiatives of secure messaging, telehealth, MHR, e-referrals, GoShare, Project ECHO and other digital platforms.
- Ensuring Western Victoria PHN's decisions and engagement in digital health consider and improve levels of literacy and understanding of digital health.

- Work with health services to maximise the opportunities for the integration of primary care systems and enhance connectivity between primary, community, secondary and tertiary care
- Manage, monitor and evaluate the delivery of digital programs to ensure effective and efficient services and performance against strategic and operational plans
- Encourage digital health capabilities across all relevant WVPHN programs, including commissioned activities
- Represent WVPHN as the digital health liaison with external agencies such as Australian Digital Health Agency (ADHA), DHHS, Health Services, software vendors, primary care organisations including VIC/Tas PHN digital health strategic planning collaborative.
- Continuous health sector scanning to remain informed of trends and opportunities in digital health
- Other duties as required working across directorates.

General

- Understand and comply with the Code of Conduct for employees and other related policies and procedures
- Demonstrate commitment to organisational values at all times
- Ensure that primary health care is promoted in a positive manner
- Adhere to and maintain confidentiality in accordance with the Confidentiality Statement

Key Selection Criteria

QUALIFICATIONS/EXPERIENCE/SPECIALIST

Essential:

- Relevant tertiary qualifications and/or extensive experience in health informatics
- Demonstrated experience coordinating, leading and supervising a small team across digital health projects
- General working knowledge of operating systems and applications relevant to the health sector
- Understanding of information systems that support interoperability and compatibility consistent with relevant international standards
- Demonstrated business acumen
- High level written and oral communication skills
- Ability to manage competing priorities and effectively manage complexity
- Strong analytical and problem-solving skills

Desirable:

- Experience in the Health sector.
- Understanding of general practice and the broader primary health care sector.

Employment Requirement:

- Be prepared to undergo a National Police Check, prior to appointment
- A current Victorian driver's licence

Position enquiries

For further information regarding this position, please contact:

Senior Manager Ballarat Goldfields

(03) 5331 6303

This position description is subject to change in line with contractual requirements, the development of the organisation's strategic plan and operational needs.